

CITY OF CRYSTAL FALLS

April 13, 2015

A meeting of the Council for the City of Crystal Falls was held in the Council Chambers of the City Hall on Monday, April 13, 2015 at 5:30 P.M. Central Time.

Roll Call: Mayor Sommers, Councilors Sherby, McCarthy and Hagglund.

Absent: Councilor Schiavo

Also Present: City Manager Olson, City Clerk/Treasurer Peltoma and City Attorney Lawrence.

Mayor Sommers led the reciting of the Pledge of Allegiance.

Mayor Sommers temporarily adjourned regular meeting to conduct a Public Hearing regarding the Closeout of the CDBG Urgent Need Grant at 5:30 p.m.

City Manager Olson explained that the City received a CDBG award in the amount of \$15,534 as a reimbursement for materials used due to the severe winter of 2014. She went on to say that the City's actual expenses exceeded \$118,000 for the all the water thaws and infrastructure repairs that became necessary because of the extreme cold temperatures that were experienced during the early months of 2014, however, only the materials were eligible for the CDBG monies and that this public hearing is one of the requirements for the closeout of this grant.

Public Comment: None

Councilor Comment: None

Closed Public Hearing at 5:31 p.m.

Mayor Sommers temporarily adjourned meeting to meet as Zoning Board of Appeals at 5:31 p.m.

Zoning Board of Appeals minutes are available in the Zoning Board of Appeals minute book.

Closed the Zoning Board of Appeals session at 5:35 p.m.

Mayor Sommers temporarily adjourned regular meeting to conduct a Public Hearing regarding the Sale of City owned lands at 5:35 p.m.

Public Comment: Charles Olson asked if he could purchase some of the land to the north of his property to keep it free of future construction. Lee Nylund explained what parcel he is interested in.

Councilor Comment: Discussion of protecting the water in the pit for the golf course was discussed. City Manager Olson suggested a

"must build clause" to insure the land will be used to construct a home and will therefore increase the tax base in the city.

Closed Public Hearing at 5:55 p.m.

Councilor Sherby supported by Councilor McCarthy moved to put out on bids the sale of parcel (+/- nine acres) located near South East Corner of the Western Pit Section 21 T43N R32W NE ¼ of SW ¼ S21 T43N R32W for the minimum amount of \$1,000 an acre with construction to begin in 2 years and completion in 5 years. Retention area around pit will be determined by City Council at a later date.

Ayes: Mayor Sommers, Councilors Sherby, McCarthy, and Hagglund.

Nays: None Absent: Councilor Schiavo

Motion carried.

Visitors: Kurt Anderson asked if the Council would approve of closing the Golf Course for another Golf Course Scramble to benefit the weight room at school.

Councilor Sherby supported by Councilor Hagglund moved to close the Crystal View Golf Course to the public on June 6, 2015 from 9 am - 4 pm, for a scramble to benefit the weight room at school.

Ayes: Mayor Sommers, Councilors Sherby, McCarthy, and Hagglund.

Nays: None Absent: Councilor Schiavo

Motion carried.

Councilor McCarthy supported by Councilor Sherby approved the payment to Mary Ann Harrington of \$130 for secretarial services.

Ayes: Mayor Sommers, Councilors Sherby, McCarthy, and Hagglund.

Nays: None Absent: Councilor Schiavo

Motion carried.

Mayor Sommers reported the happenings of the DDA meeting held earlier in the day.

City Manager Dorothea Olson updated the Council on the Auditorium Floor.

Mayor Sommers supported by Councilor Sherby moved to accept the generous offer from Conner Sports flooring for the donation of the new floor in the auditorium. Any additional expenses that the City incurs will not exceed \$3,000.

Ayes: Mayor Sommers, Councilors Sherby, McCarthy, and Hagglund.

Nays: None Absent: Councilor Schiavo

Motion carried.

City Manager Olson updated the Council on the annexation of land. Councilor Hagglund supported by Councilor McCarthy moved to accept a bid of \$2,000 from Northern Concrete Inc. for the 2000 Chevy pickup.

Ayes: Mayor Sommers, Councilors Sherby, McCarthy, and Hagglund.

Nays: None Absent: Councilor Schiavo

Motion carried.

There were no bids received on the 1991 Int'l utility truck. Councilor Sherby supported by Councilor Hagglund moved to approve the Spring Clean-up date of May 16th (May 23rd second choice date) from 7 am - noon at the Bristol Mine and charge \$10 per load and secure Tru recycling container to be present for metal collection.

Ayes: Mayor Sommers, Councilors Sherby, McCarthy, and Hagglund.

Nays: None Absent: Councilor Schiavo

Motion carried.

Mayor Sommers supported by Councilor Hagglund moved to approve participation in the second ATC 2015 Voluntary Additional Capital Call in the amount of \$892.82.

Ayes: Mayor Sommers, Councilors Sherby, McCarthy, and Hagglund.

Nays: None Absent: Councilor Schiavo

Motion carried.

Councilor McCarthy supported by Councilor Sommers moved to approve the Summer Fun Guide advertisement in the amount of \$115.

Ayes: Mayor Sommers, Councilors Sherby, McCarthy, and Hagglund.

Nays: None Absent: Councilor Schiavo

Motion carried.

Councilor Sherby supported by Councilor Hagglund moved to approve the request from Britt Brozak to use of the Runkle Lake Park pavilion for a run/walk fundraiser on September 12th for the non-profit foundation "Apraxia" kids "Every Child Deserves a Voice".

Ayes: Mayor Sommers, Councilors Sherby, McCarthy, and Hagglund.

Nays: None Absent: Councilor Schiavo

Motion carried.

Mayor Sommers supported by Councilor Sherby moved to support the following Policy:

POLICY AND PROCEDURE FOR THE PUBLIC INSPECTION AND COPYING OF PUBLIC RECORDS IN LIEU OF CUSTOMARY BUSINESS HOURS

1. Requests for public inspection and copying of public records may be made verbally and/or in writing.
2. Said request may be directed to the City of Crystal Falls Clerk/Treasurer for said public records.
3. Any request made pursuant to Michigan's Freedom of Information Act, shall be made to the FOIA coordinator and shall be subject to the statutory requirements of FOIA.
4. If verbal request is made, the City of Crystal Falls shall prepare a checklist of items/records requested to be copied and/or inspected. Said listing shall be presented to the requesting party on the date set for inspection or copying.
5. The City of Crystal Falls may require the requesting party to counter sign the check list to indicate compliance with the verbal request.
6. The City of Crystal Falls shall be responsible for the production of the requested copies.
7. The requesting party shall be billed for the copies and preparation time, if applicable, pursuant to the schedule of charges established by the City Council.
8. If the request is for inspection of public record, the City of Crystal Falls shall respond in a timely manner, not to exceed 5 business days, from the date of said request. Said response shall indicate the date, time and place when said public inspection of the requested public records shall take place.
9. The establishment of the date and time of the public inspection of the requested public records shall be in the discretion of the City of Crystal Falls. The place designated for the requested inspection shall be the City Hall.
10. The City of Crystal Falls shall allow such inspection between the hours of 8:00 AM and 3:00 PM, Monday through Friday, unless mutually agreed to by the city and the requesting party.

Ayes: Mayor Sommers, Councilors Sherby, McCarthy, and Hagglund.

Nays: None Absent: Councilor Schiavo

Motion carried.

City Manager Dorothea Olson updated the Council on the Sewer Refinancing Loan.

A Public Hearing will be held at the May 11th regular meeting to repeal Ordinance No. 1.01 and 1.03.

Councilor Schiavo seconded by Councilor McCarthy moved that the items on the Consent Agenda be approved as noted below:

1. The following reports for the month of March 2015:
 - A. Police report, as submitted by Police Chief Tim Bean, indicating 83 complaints, of which 5 were closed by arrest, 0 parking tickets, and logging of 1,590 miles on patrol duty.
 - B. Public Works Department activity report as submitted by Foreman Kelly Stankewicz.
 - C. Electric Department activity report as submitted by Chief Electrician David Graff.
 - D. Treasurer's Revenue Report as submitted by Clerk/Treasurer Tara Peltoma.
 - E. Minutes of Regular Meeting and the Zoning Board of Appeals of March 9, 2015.
2. Payrolls and disbursements in the amount of \$773,294.77 be approved, and instruct the City Clerk to draw checks on the City Treasury in payment of same.

Ayes: Mayor Sommers, Councilors Sherby, McCarthy, and Hagglund

Nays: None Absent: Councilor Schiavo

Motion carried.

Councilor Sherby supported by Councilor Hagglund moved to adjourn this meeting at 7:15 p.m.

CITY OF CRYSTAL FALLS

April 13, 2015

PRESIDING OFFICER _____

PRESIDING CLERK _____