

November 16, 2022

A regular monthly meeting was held on Tuesday, November 15, 2022 at 2:30 p.m. All board members were present. There was 1 public attendee. Motion by Ketola, supported by Kut to approve the agenda. All ayes. Motion carried. Motion by Seppala, supported by Ketola to approve the regular monthly meeting minutes from October 11, 2022 and the Election Commission meeting minutes from October 18, 2022. All ayes. Motion carried.

PUBLIC COMMENT ON AGENDA ITEMS: No public comment.

PRESENTATIONS/COMMUNICATIONS/REPORTS: Reviewed the Library minutes and financial statements from Director Evelyn Gathu. Reviewed the ICECA report and financial statements provided by Chamber Director, Zach Hautala. Reviewed Audit Report for Year Ended March 31, 2022 from Barry E. Gaudette, CPA, P.C. No comments or recommendations were received with the annual audit report. Motion by Kut, supported by Seppala to accept the audit report as presented. Roll call taken. All ayes. Motion carried.

WATER SUPERINTENDENT/FOREMAN REPORT: Reviewed the Water Superintendent's report for the month of October.

FIRE CHIEF'S REPORT: Reviewed Fire Chief's report for the month of October.

ZONING ADMINISTRATOR REPORT: Reviewed Zoning Administrator's report for the month of October.

ASSESSOR REPORT: Reviewed Assessor's report for the month of October.

Motion by Seppala, supported by Ketola to accept the Departmental Reports as submitted. All ayes. Motion carried.

FIRE STATION UPDATE: Reviewed report from Robb Anderson of GEI informing of the preliminary approval for the septic system and plan to get the project out for bids before the end of the year. Discussion held.

Discussion held on the contract with VanOss Forestry Services, LLC. Motion by Kut, supported by Seppala to accept VanOss Forestry Services, LLC contract to identify trees at the fire station site to be removed for construction and safety at the rate of \$70 per hour plus mileage and to allow Superintendent Kenney to sign the contract. Roll call taken. All ayes. Motion carried.

WATER SYSTEM AFFORDABILITY AND PLANNING GRANT (AP Grant)-Accept Final Report: Project is completed. Final reimbursement will be submitted when all invoices are received.

LIND ROAD CLEANUP UPDATE: No report was submitted.

MASTER PLAN UPDATES: Planning Commission held a meeting on November 3, 2022. GEI will make updates to the plan and get a draft version back for review and discussion in mid- December.

DEPUTY ZONING ADMINISTRATOR POSITION: Discussion held. Tabled further discussions on position until 2023/2024 budget is prepared.

2022-2023 BUDGET AMENDMENTS: Reviewed submitted budget amendments. Motion by Seppala, supported by Ketola to adopt the 2022-2023 budget amendments as presented. Roll call taken. All ayes. Motion carried.

DECEMBER/JANUARY HOLIDAY HOURS: Discussion held. Our personnel policy states that when a holiday falls on a Sunday, the Monday following shall be given as the holiday. Due to Monday after Christmas and New Year's Day being a Holiday, garbage pickup will be moved one day forward.

SRF PROJECTS: Discussion held on the Water and Sewer projects. GEI submitted Intent to Apply forms for the SRF grants. One for the water system and the other for the sewer system upgrades in the Tobin Location. Discussion held.

SPARKS GRANT APPLICATIONS: Robb Anderson noted grant application for this program are available. Discussion held on three separate projects consisting of walking trail extension, walking trail parking and Gibson Lake Park upgrades. Motion by Ketola, supported by Seppala to authorize GEI to apply for three separate projects for a fee of \$3,500 and to authorize Supervisor Kenney to sign the applications. Roll call taken. All ayes. Motion carried.

THANKS TO VOTERS OF CRYSTAL FALLS TOWNSHIP: Crystal Falls Township Board thanks the voters of the Township for their support and approval of the millage renewal.

REVIEW OF BILLS/INVOICES EFT'S/PREPAID/MONTHLY: Motion by Seppala, supported by Ketola to approve the Prepaid's in the amount of \$128,445.39, the Monthly's for \$28,310.27 and the EFT's for \$513.15 with a total of \$157,268.81. Roll call taken. All ayes. Motion carried.

PUBLIC COMMENT: No public comment.

BOARD MEMBER PRIVILEGE: Trustee Kut commented on a Security System upgrade for Township properties. Clerk Niemi reviewed a summary of the November 8, 2022 election.

ADJOURN: Motion by Seppala, supported by Ketola to adjourn the meeting. All ayes. Meeting adjourned at 3:43 p.m.

Nancy Niemi/Clerk