

November 13, 2024

A regular monthly meeting was held on November 12, 2024 at 2:30 p.m. Joanne Seppala was absent. All other board members were present. There were 10 public attendees. Motion by Kut, supported by Ketola to approve the agenda with additions under New Business 11 D.) Planning Board/Zoning Board of Appeals Advertisement and 11F.) Utility Billing/Deputy Clerk Update Signature With Financial Establishment. All ayes. Motion carried. Motion by Kut, supported by Ketola to approve the regular monthly meeting minutes from October 8, 2024 and Election Commission meeting minutes from October 8, 2024. All ayes. Motion carried.

PUBLIC COMMENTS ON AGENDA ITEMS: Dalton Wirtanen in regard to discussing the garbage survey.

PRESENTATIONS/COMMUNICATIONS/REPORTS: Reviewed the Library minutes and financial statements from Director Evelyn Gathu.

Reviewed ICECA report and financial statements provided by Chamber Director, Zach Hautala.

WATER SUPERINTENDENT/FOREMAN REPORT: Reviewed the Water Superintendent's report from the month of October.

FIRE CHIEF REPORT: Reviewed the Fire Chief's report from the month of October. Discussion held. Motion by Kut, supported by Niemi to approve \$2,344.14 for replacement on the 800 MHZ radio. Roll call taken. All ayes. Motion carried. Motion by Niemi, supported by Ketola to approve the thermal imaging camera with the credit amount less than \$5,000 with Dinges Fire. Roll call taken. All ayes. Motion carried. The Fire Department is a recipient for this year's CoVantage Cares Program.

ZONING ADMINISTRATOR REPORT: Reviewed the Zoning Administrator's report from the month of October.

ASSESSOR REPORT: Reviewed the Assessor's report from the month of October.

CODE COMPLIANCE OFFICER: Reviewed the Code Compliance Officer's report from the month of October.

Discussion held on Department reports. Motion by Ketola, supported by Niemi to approve the Departmental reports as presented. All ayes. Motion carried.

FIRE STATION UPDATE: Supervisor Kenney updated the Board.

- i. Review of Punch List: Reviewed with the Board.
 - a. Immel: Reviewed the Project Cost Summary worksheet.
 - b. Firemen: Discussion held.
 1. Use of Township Gravel: Motion by Kut, supported by Ketola for the Firemen to take and use Township gravel from Peterson pit for the Fire Station driveway/parking around the building. Roll call taken. All ayes. Motion carried.
 - c. Township: Reviewed quote from Nicolet Sign and Design. Discussion held.
 1. Sign: Motion by Niemi, supported by Kut to accept updated proposal from Nicolet Sign and Design in the amount of \$7,175.00. Roll call taken. All ayes. Motion carried.
- ii. Approval of invoices/construction draw: No approval at this time. Discussion held.
- iii. Open House/Ribbon Cutting – Tentatively set for December 3, 2024 2:00 – 5:00.

FIRE STATION SNOWPLOWING PROPOSALS – NONE RECEIVED: No proposal received. Township Public Works will plow for immediate future.

LIND ROAD CLEAN-UP: Attorney Tinti advised the Board. Discussion held. Motion by Kut, supported by Kenney to authorize Attorney Tinti to proceed filing in Circuit Court. Roll call taken. Ayes: Kut, Kenney, Niemi. Nays: Ketola. Motion carried.

MDNR TRUST FUND GRANT: Final score for the MDNR Trust Fund Grant has been released.

GARBAGE SURVEY RESULTS: Reviewed Garbage Survey results. Discussion held. Will stay with current tag system. Motion by Niemi, supported by Ketola to authorize Supervisor to advertise for a third party to pick up while maintaining tag system. All ayes. Motion carried.

SECURITY SYSTEM: Reviewed the two proposals received from Guide Star and Timber Ridge Tech. Motion by Ketola, supported by Kut to accept the proposal from Guide Star for the Security System in the amount of \$10,965.24. Roll call taken. All Ayes. Motion carried.

COMPUTER SERVER: Reviewed proposal from Guide Star. Discussion held.

AUDITOR SELECTION: Contract has expired. Discussion held. Motion by Ketola, supported by Kut for the Supervisor to contact the three Firms for the three year audit proposal. All ayes. Motion carried.

FEE SCHEDULE: Reviewed Revisions for Fee Provisions Excel spreadsheet. Motion by Kut, supported by Ketola to adopt the revised fee schedule as presented as of January 1, 2025. Roll call taken. All ayes. Motion carried.

PLANNING BOARD/ZONING BOARD OF APPEALS ADVERTISEMENT: Discussion held. Motion by Kut, supported by Ketola for Supervisor to advertise for the position or positions on the Planning Board and Zoning Board of Appeals. All ayes. Motion carried.

SECTION 457 PLAN RESTATEMENT: Discussion held. Motion by Kut, supported by Niemi to contract with Angell Pension Group, Inc to restate the 457 plan and prepare the summary plan descriptions. Roll call taken. All ayes. Motion carried.

UTILITY BILLING/DEPUTY CLERK UPDATE SIGNATURE WITH FINANCIAL ESTABLISHMENT: Discussion held. Motion by Ketola, supported by Niemi to approve Becky Grandahl to become signature on checks as Deputy Clerk and remove Diane LaChapelle upon retirement. Roll call taken. All ayes.

REVIEW OF CURRENT BILLS/INVOICES EFT'S/PREPAID/MONTHLY: Motion by Kut, supported by Ketola to approve the prepaid's in the amount of \$25,832.63, the Monthly's for \$26,738.49 and the EFT's for \$897.80 with a total of \$53,468.92. Roll call taken. All ayes. Motion carried.

PUBLIC COMMENTS: Terry Gasaway asked about the Zoning Ordinance. Dalton Wirtanen would like to see chloride on gravel roads in his area.

BOARD MEMBERS PRIVILEGE: Clerk Niemi updated on the Election from November 5, 2024. She would like to thank the ten Election Inspectors, one Chairperson, Deputy Clerk and new hire Utility Billing/Future Deputy Clerk for a job well done with the Election. Also, thanks to the Public Works Department and Treasurer Jen Ketola. Thank you to Supervisor Kenney for his 5 plus years and his dedication to the Township. Supervisor Kenney stated "I am grateful for the opportunity of serving the residents of Crystal Falls Township for the past five years as Township Supervisor. I am also grateful for the cooperation that has existed between the officers, trustees, and employees. I am proud for what we have accomplished and feel, looking forward, that the Township is in very good hands. I wish Curt and each of you the best as you carry on the work of the Township."

ADJOURN: Motion by Ketola, supported by Kut to adjourn the meeting. All ayes. Motion carried. Meeting adjourned at 3:47 p.m.

Diane LaChapelle/Deputy Clerk