

October 15, 2025

A regular monthly meeting was held on October 14, 2025 at 2:00 p.m. All board members were present. There were 7 public attendees. Motion by Seppala, supported by Ketola to approve the agenda. All ayes. Motion carried. Motion by Kut, supported by Seppala to approve the regular monthly meeting minutes from September 9, 2025. All ayes. Motion carried.

**PUBLIC COMMENTS ON AGENDA ITEMS:** No public comments.

**PRESENTATIONS/COMMUNICATIONS/REPORTS:** Reviewed report submitted by Director Evelyn Gathu for the Crystal Falls District Community Library.

Reviewed ICECA report provided by Chamber Director, Zach Hautala. Motion by Seppala, supported by Kut to accept the reports as presented. All ayes. Motion carried.

**WATER SUPERINTENDENT/FOREMAN'S REPORT:** Reviewed the Water Superintendent's report from the month of September. Motion by Kut, supported by Niemi, to get a quote for scrapping the garbage truck that is not running before listing it for sale. All ayes. Motion carried.

**FIRE CHIEF'S REPORT:** Reviewed the Fire Chief's report from the month of September. Congratulations to the Crystal Falls Volunteer Fire Department on a successful open house.

**ZONING ADMINISTRATOR'S REPORT:** Reviewed the Zoning Administrator's report from the month of September.

**ASSESSOR'S REPORT:** Reviewed the Assessor's report for the month of September.

**CODE COMPLIANCE OFFICER'S REPORT:** Reviewed the Code Compliance Officer's report for the month of September.

Motion by Seppala, supported by Ketola to approve the Departmental reports as presented. All ayes. Motion carried.

**FIRE STATION ASPHALT PROJECT:** Alex Bossenberger stated that the project is to begin October 12<sup>th</sup> to October 19<sup>th</sup>. Alex also stated there was a good turnout and positive feedback by the public at the Crystal Falls Fire Station open house.

**GEI REPORT:** Robb Anderson was present to review report submitted regarding DNR Heritage Trail Extension Project, TMF Lead Service Grant, DWSRF Water Project Carry Over Application, and Memory Lane Water. Discussion held on contractor's application for payment for the CFT TMF Lead Verification project. Motion by Niemi, supported by Kut to approve payment of \$33,751.07 to Ryan's Excavating for work completed. Roll call taken. All ayes. Motion carried.

**SECURITY SYSTEM INSTALLATION / ACCESS MEETING WITH GUIDESTAR:** Supervisor Stebic stated GuideStar has not been responding back to his request and will keep reaching out for a response.

**CITY ANNEXATION:** Attorney Tinti was not present to provide updates.

**MICHEM SAMPLING:** Sampling has completed and MiChem thanks the board for allowing use of the parking lot.

**WASTE MANAGEMENT CLOSURE:** Waste Management Transfer Station will be closing on October 31, 2025. Reviewed information provided by GFL Environmental Inc. Discussion held. Motion by Niemi, supported by Ketola, to allow Supervisor Stebic to finalize a one year contract with GFL. Roll call taken. All ayes. Motion carried.

**TOWNSHIP AUDITOR REPLACEMENT:** Due to the retirement of previous auditor, a new auditor will be needed. Discussion held. Motion by Kut, supported by Ketola, to advertise bids for a new auditor with a 3 year contract. All ayes. Motion carried.

**NEW GIS PHOTO IMAGERY:** Reviewed Michigan Statewide Authoritative Imagery and Lidar Program (MiSAIL) agreement. Discussion held. Tabled.

**EMPLOYEE INSURANCE – JOE BROZAK:** Reviewed Acrisure insurance information. Discussion held. Motion by Niemi, supported by Ketola, to approve renewal of the current employee insurance plan for Joe Brozak. Roll call taken. All ayes. Motion carried.

**DESIGNATED ASSESSOR OPT OUT:** The county is requesting to opt out of appointing a new Designated Assessor per Public Act 12 of 2024 amended General Property Tax Act. Discussion held. Motion by Kut, supported by Ketola, to sign agreement to opt out of a County Designated Assessor. All ayes. Motion carried.

**SEWER AGREEMENT RATE INCREASE:** The sewer rate will be increasing pursuant to the sewer agreement between Crystal Falls City and Crystal Falls Township.

**EVELYN GATHU – LIBRARIAN OF THE YEAR:** Congratulations to Librarian Evelyn Gathu for being awarded Librarian of the Year.

**REVIEW OF CURRENT BILLS/INVOICES EFT'S/PREPAID/MONTHLY:** Motion by Kut, supported by Ketola to approve the prepaid's in the amount of \$83,261.07, the Monthly's for \$38,530.96, and the EFT's for \$725.50 with a total of \$122,517.53. Roll call taken. All ayes. Motion carried.

**PUBLIC COMMENTS:** Mary Dumitru stated that she is happy to have Evelyn Gathu as our librarian.

**BOARD MEMBER'S PRIVILEGE:** Trustee Kut stated that Fern Tuchowski has been working on short term rental for Zoning Board.

**ADJOURN:** Motion by Seppala, supported by Ketola to adjourn the meeting. All ayes. Motion carried. Meeting adjourned at 2:57 p.m.

Alyson Ayers/Deputy Clerk