

# Crystal Falls Township Meeting Minutes

May 13, 2026

A regular monthly meeting was held on May 12, 2026 at 2:00 p.m. All board members were present. There were 5 public attendees. Motion by Seppala, supported by Niemi to approve the agenda. All ayes. Motion carried. Motion by Ketola, supported by Seppala to approve the regular monthly meeting minutes from April 14, 2026. All ayes. Motion carried.

**PUBLIC COMMENTS ON AGENDA ITEMS:** None.

**PRESENTATIONS/COMMUNICATIONS/REPORTS:** Reviewed report provided by the Crystal Falls District Community Library for April. Reviewed ICECA report provided by Chamber Director, Zach Hautala. Brett Smithson was present from ICECA. Motion by Kut, supported by Seppala to accept the reports as presented. All ayes. Motion carried.

**WATER SUPERINTENDENT/FOREMAN'S REPORT:** Reviewed the Foreman's report for the month of April.

**FIRE CHIEF'S REPORT:** Reviewed the Fire Chief's report for the month of April. Alex Bossenberger was present from the Fire Department. Motion by Seppala, supported by Kut to accept officers as presented in the report: Steven Fabbri – Chief, Kim Nylund – Assistant Chief, Robert Fabbri – Captain, Dan Surface – Safety Officer, Rob Olsen – Training Officer, and Brian Fabbri – Secretary Treasurer. All ayes. Motion carried.

**ZONING ADMINISTRATOR'S REPORT:** Reviewed the Zoning Administrator's report for the month of April.

**ASSESSOR'S REPORT:** Reviewed the Assessor's report for the month of April.

**CODE COMPLIANCE OFFICER'S REPORT:** Reviewed the Code Compliance officer's reports provided for the month of April. Discussion held.

Motion by Niemi, supported by Ketola to approve the Departmental reports as presented. All ayes. Motion carried.

**GEI:** Robb Anderson was present to review report submitted regarding DNR Heritage Trail Extension Project, 2026 Water System Improvements, Gary Peters Appropriations Grant, and TMF Lead Service Grant. Discussion held. Motion by Ketola, supported by Niemi to approve the Michigan Department of Natural Resources Operating Agreement #PRD-T-006-2026 between the State of Michigan and Crystal Falls Township. All ayes. Motion carried. Motion by Kut, supported by Seppala to approve Option 1 presented as the location of the Heritage Trail Extension. All ayes. Motion carried. Robb Anderson stated that EGLE permits were submitted for the 2026 Water System Improvements. Reviewed correspondence provided regarding Senator Peters Office Congressionally Directed Spending Update.

**SPRING CLEANUP-MAY 9:** Spring clean-up was a success with many residents utilizing the service.

**ELECTRICIAN QUOTE:** Reviewed quotes received. Discussion held. Motion by Ketola, supported by Seppala to approve the quote of \$2,250.00 and hire Vanoss Electric. Roll call taken. All ayes. Motion carried.

**GUIDESTAR:** Supervisor Stebic confirmed upgrade has been installed.

**ON-CALL PUBLIC WORKS POSITION:** Discussion held. Motion by Ketola, supported by Kut to create an on-call Public Works position and authorize Supervisor Stebic to advertise for this position. Roll call taken. All ayes. Motion carried.

**ROAD CHLORIDING:** Supervisor Stebic stated chloriding is scheduled tentatively for third week of June with the intent of doing approximately 25% more chloriding than last year.

**BUDGET ADJUSTMENT – CEMETARY AGREEMENT:** Reviewed agreement. Motion by Kut, supported by Seppala to approve a budget increase for line item 101-276-800.000 from \$12,500.00 to \$12,754.59 per the Cemetery Agreement with the City of Crystal Falls. Roll call taken. All ayes. Motion carried.

**GIBSON LAKE PARK CHIPS:** Reviewed purchase order provided for ADA Compliant chips. Motion by Kut, supported by Ketola to approve purchase order for wood chips for Gibson Lake Park for a total of \$6,887.50. Roll call taken. All ayes. Motion carried.

**FIRE STATION ALARM RELOCATION:** Discussion held.

**AUDIT CORRESPONDENCE:** Discussion held. Motion by Niemi, supported by Seppala to approve Supervisor Stebic to sign engagement letter when received. All ayes. Motion carried. Motion by Kut, supported by Ketola to approve Capitalization Policy as presented. All ayes. Motion carried.

**REVIEW OF CURRENT BILLS/INVOICES EFT'S/PREPAID/MONTHLY:** Motion by Kut, supported by Ketola to approve the prepaid's in the amount of \$51,544.77, the Monthly's for \$60,838.32, and the EFT's for \$1,017.80 with a total of \$113,400.89. Roll call taken. All ayes. Motion carried.

**PUBLIC COMMENTS:** None.

**BOARD MEMBER'S PRIVILEGE:** None.

**ADJOURN:** Motion by Seppala, supported by Ketola to adjourn the meeting. All ayes. Motion carried. Meeting adjourned at 3:06pm.